

# Personal Support Worker

Part-time Casual / Open Posting

Batchewana First Nation

Range: \$22.85-\$25.50

## Who We Are

The Ojibways of Batchewana First Nation (BFN) are a progressive and vibrant Indigenous community situated on the north-eastern shore of Lake Superior adjacent to the City of Sault Ste. Marie, Ontario. The First Nation is comprised of four land bases: Rankin, Goulais Bay, Obadjiwon, and Whitefish Island.

Batchewana First Nation has the charm of small-town life with access to urban areas and proximity to the international bridge. As part of the Association of Iroquois and Allied Indians and signatories to the Robinson Huron Treaty, Batchewana First Nation assert their sovereignty, jurisdiction, and expressions of nationhood through a multitude of approaches each and every day.

## Position Summary

The Personal Support Worker is responsible for the delivery of specific personal support services that are aimed at allowing persons who are (but not limited to): recovering from illness, injury and treatment; the frail elderly; persons with disabilities; persons who present with a need in any area that jeopardises holistic health in all Batchewana locations.

## Key Duties & Responsibilities

- Maintain a personal log covering all direct and indirect service activity assigned/completed and submit a time sheet to the In-Home Care Coordinator on a bi-weekly basis.
- Maintain and submit client flow sheets and progress reports in the client home chart.
- Participate in the execution of internal and external program reviews and evaluations as directed.
- Identify if traditional or Western services are applicable to the client.
- Suggest service plan modifications and collaborate with the client, client's family, and In-Home Care Coordinator on an ongoing basis as a front-line worker to ensure the delivery of optimal client care.
- Provide Personal Support services as determined by the client service delivery plan for the times and dates specified.
- Other duties as assigned.

## QUALIFICATIONS & EXPERIENCE:

- College Diploma or Certificate as a Personal Support Worker.
- Minimum two (2) years' experience working as PSW or related field.

## KNOWLEDGE, SKILLS & ABILITIES:

- Able to participate in and successfully complete ongoing training as required to maintain skills related to the role (e.g. Blood pressure monitoring).
- Knowledge of both contemporary and traditional methods of intervention, support, and hearing that are effective in promoting community, family, and individual well-being.
- Familiar with and work in compliance with the BFN and federal legislative requirements as they relate to health and safety in the workplace.
- Relate effectively to program management, clients, and colleagues.
- Relate effectively to the community, individual members, and other staff to promote growth and wellness.
- Flexible to work various schedules and locations.
- Good verbal and written communication skills.

## CONDITIONS OF EMPLOYMENT

- Favorable Canadian Police Information Check (CPIC) with Police Vulnerable Sector Check (PVSC).
- Valid G Driver's License and/or access to a reliable vehicle.
- Valid First Aid and CPR Certificate.

### Why BFN?

Developing diverse and unique partnerships, Batchewana is an ambitious First Nation with an entrepreneurial spirit. BFN is seeking employees that can compliment their thriving professional landscape while continuing to promote Indigenous culture and their long history of protecting and upholding inherent obligations.

Guided by the 7 Grandfather Teachings, Batchewana First Nation is seeking driven individuals who can work together to uphold self-determination efforts of the Anishinaabe Peoples and communities. Keeping in mind the wisdom of our Elders, and the future for our youth, BFN encourages employees to continue to create a path forward in building our Nations as strong, healthy Peoples respectful of ourselves, each other, and all creation.

### How We Operate

Batchewana First Nation is Governed by an elected Chief and Council and operates under a Senior Management team comprised of Program Directors and the Chief Executive Officer. Both Political and Administrative leadership value the efforts and hard work of the BFN workforce and foster an environment of collaboration and respect.

**How to Apply & Deadline:** Please forward your cover letter and resume to email:

[humanresources@batchewana.ca](mailto:humanresources@batchewana.ca) Subject Line: PSW

*We thank all applicants for their interest, however only those selected for an interview will be contacted.*