



Post-Secondary Summer Student Employment

Batchewana First Nation invites all interested band members to submit a resume for the position of:

Community Garden Coordinator

Rate: \$19.00 per hour Duration: May 6, 2023 – September 2, 2024 (17 weeks)

Position Summary:

Batchewana First Nation Grandmas and Aunties Program is seeking an experienced or a willing to learn gardener and community organizer to help coordinate BFN's Community Gardens located in all BFN communities alongside the Grandmas and Aunties Coordinator and the Community Garden Working Group. Our ideal candidate for this position likes working with people, has an interest in supporting people in their abilities to grow healthy and fresh food, is comfortable organizing and leading events, and is interested in helping connect families and individuals to the land and community. This candidate is culturally safe and knowledgeable about indigenous culture and Batchewana First Nation.

Duties & Responsibilities:

- Recruit and support BFN Community Members to participate in building and cultivating the community gardens in all BFN Communities
- Facilitate meetings with the Grandmas and Aunties Coordinator and the BFN Community Gardens Working Group to collaborate with and plan garden activities and solve problems
- Collaborate with other organizations and businesses to bring expertise and support to the Community Garden.
- Plan and execute Work Bees, cultural events and socials for the garden
- Continue to plan and execute a layout for the garden and ensure the necessary seeds and plants are purchased.
- Work with fellow staff and garden members to prepare the soil and garden beds for planting and complete the planting when beds are ready.
- Ensure that the garden is well watered, weeded and generally tended to throughout the season.
- Plan educational sessions for BFN school groups, summer campers, daycares and elder groups incorporating various aspects of gardening, composting, the plant life cycle, organic growing, food tasting etc. The sessions should include time helping to tend the garden by weeding or picking vegetables.
- Ensure that the garden tools, equipment, and shed are left clean, tidy and organized and secured.
- Within reasonable limits, perform other duties as assigned by the Family Wellness Team Lead or Team Manager including maintenance, office, and special program projects.
- Provide the Team Lead with a written final report. The final report should contain details about the program area as well as recommendations for the future
- Coordinate on-going volunteer activities to maintain the garden throughout the year
- Support local gardeners in learning affordable and sustainable gardening practices
- In coordination with the Grandmas and Aunties Coordinator and the BFN Community Garden Working Group, coordinate and/or teach on-site workshops that teach gardeners how to grow, prepare and preserve fresh fruits and vegetables,
- Establish and maintain participant tracking and other data collection systems

Qualifications and Experience:

- First Nations and Inuit post-secondary students aged 15-30 inclusive
- Registered as a full-time student during the proceeding academic year and who intend to go to school on a full-time basis in the next academic year
- High School Diploma
- Excellent communication skills both oral and written.

Knowledge, Skills and Abilities:

- Able to handle multiple tasks efficiently
- Ability to handle stressful situations
- Self-motivated to learn new concepts and participate
- Be a positive role model

Conditions of Employment:

- Must be able to provide a clear CPIC with vulnerable sector check
- Certified in First Aid / CPR would be an asset

Please forward your cover letter and resume to email: humanresources@batchewana.ca

Subject line: COMMUNITY GARDEN COORDINATOR summer position

CLOSING DATE: March 31, 2024 @ 12 p.m.

We thank all applicants for their interest, however only those selected for an interview will be contacted.